

From: Toastmasters International <educationprogram@toastmasters.org>
Sent: Monday, November 13, 2023 4:46 PM
To: normthibd53@comcast.net
Subject: !Action needed on Base Camp/Club Central



November 13, 2023

Dear Club Officer,

You may already know that the Pathways learning experience is transitioning to a new Learning Management System (LMS) in the first half of next year. We are preparing to transfer data from the existing LMS to the new one well in advance of the transition to support a successful launch. Without action from you or your fellow club officers, this planned automatic data transfer may impact Distinguished Club Program (DCP) points.

To ensure you and your members are prepared for a seamless transition to the new LMS, **you need to check that all your members' education achievements are submitted on BOTH Base Camp and Club Central.** Learn how to find and resolve submission discrepancies in this 5-minute screencast video.

[Watch video](#)

As the video shows, you can verify your club members' awards by reviewing the Past and Present Education Awards in the Administrative Reports found in Club Central. As a Base Camp manager, you can check each member's records on Base Camp by reviewing their curriculum to see what has been completed.

In a few days, members will receive an email with video instructions to check that their completions are submitted on both Base Camp and

Club Central. If a member reaches out to you to make a submission for them, please do so as quickly as possible. We recommend you check that your members' completion data is correct on both Base Camp and Club Central by December 15 to ensure that member records are up to date and DCP points are correct when the new LMS launches next year.

We understand that submitting completions in two places can be cumbersome. We are excited that the new LMS will automatically submit Base Camp completions to Club Central. In the meantime, thank you for diligently submitting everything to both places!

Sincerely,

Club Quality and Member Support Team
Toastmasters International
toastmasters.org

This email has been sent to all Club Presidents, Vice Presidents Education, and Club Secretaries.

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This message was intended for: normthibd53@comcast.net. 9127 S. Jamaica Street, Suite 400, Englewood, CO 80112.

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